

## Financial Assistance Application

(For the Academic Session \_\_\_\_\_)

### Student Information

1. Full Name: \_\_\_\_\_
2. Application ID/Student ID: \_\_\_\_\_
3. Contact #: \_\_\_\_\_
4. Marital status:  Single  Married  Other
5. Citizenship Status:  Single  Dual
6. CNIC/ B FORM # \_\_\_\_\_
7. Are you currently employed?  Yes  No (if yes)
8. Company Name: \_\_\_\_\_
9. Program \_\_\_\_\_
10. Email address: \_\_\_\_\_

### Family Member's Information

1. Total number of family members: \_\_\_\_\_
2. Number of employed family members: \_\_\_\_\_
3. Number of family members going to school / college: \_\_\_\_\_
4. Parent's current marital status:  Married  Separated/Divorced  Mother living/Father deceased  
 Father living/ Mother deceased  Other: \_\_\_\_\_

#### Parent's/Guardian's Information

- A) 1. Father/Guardian Name: \_\_\_\_\_ 2. CNIC#: \_\_\_\_\_
3. Email address: \_\_\_\_\_ 4. Education: \_\_\_\_\_
5. Country (ies) of citizenship: \_\_\_\_\_ 6. Contact No: \_\_\_\_\_

#### 1) Type of work (select whichever apply, and provide details for each):

Father/Mother/ Guardian: \_\_\_\_\_ Relationship with applicant: \_\_\_\_\_

**Employed:** Designation: \_\_\_\_\_ Employer name: \_\_\_\_\_

**Business Owner/Partner:**  Sole Proprietor  Corporation  Partnership

**Retired:** Organization Name: \_\_\_\_\_ Retirement date: \_\_\_\_\_ Last drawn salary: \_\_\_\_\_

**Unemployed**

**Address:** \_\_\_\_\_

## Educational Information of yourself & Siblings

Name of family member	Relationship to you	Name and address of University/College/School	Education Year/Grade	Scholarship/Funding received amount/Year	Total tuition Fee/Year

Please state an estimate for your education cost for year \_\_\_\_\_ to \_\_\_\_\_. If you are not currently enrolled at an education institute, then provide the cost of your last education year \_\_\_\_\_.

Identify the percentage of fee contributed by the following for your education:

Parents \_\_\_\_\_ Scholarships \_\_\_\_\_ Other family member \_\_\_\_\_ Other source \_\_\_\_\_

## Income Sources

Name of Family member	Annual pension/Income (gross salary allowances)	Net annual income (deductions of tax, provident fund, loan repayment, other)	Annual net income from investments (property/farm/rent/shares/securities)	Other income (explain: e.g repayment, Interest)

Savings/Emergency Fund Amount \_\_\_\_\_ Intended Purpose \_\_\_\_\_

Total Yearly Net Family Income \_\_\_\_\_

## Assets

Asset Type	Total area (sq. Feet)	Address	Name of asset owner	Current market value (PKR)
Residential House				
Other Land or Building				
Saving Certificates				
Other Assets/ Investment				

A) Current Residence Type:  Owned  Rented  Provided by Employer

B) Residence Type:  Bungalow  Apartment  Townhouse

Vehicle Type	Owner Name	Model	Reg No	Current market value (PKR)

Total Asset Value: \_\_\_\_\_

## Household Expenses (Monthly)

- |                                |                      |                      |                      |
|--------------------------------|----------------------|----------------------|----------------------|
| 1. House Rent (if applicable)  | <u>PKR/Month</u>     | 2. Medical (average) | <u>PKR/Month</u>     |
| 3. Utility (if applicable)     | <input type="text"/> | 4. Loan Repayment    | <input type="text"/> |
| 5. Travel/fuel (if applicable) | <input type="text"/> | 6. Other             | _____                |

How many persons does your family employ as household help (cook, cleaner, gardener, driver, guard)? \_\_\_\_\_

## Additional Explanation

Enter here any additional explanation or information about special circumstances that you would like to provide, relevant to this application, not covered in the sections above. Please provide documentary evidence supporting entered information, if applicable.

## Undertaking

Please tick all boxes and enter relevant signatures and dates below. If you do not tick and sign below, we will not accept the application and will ask you for another form.

- ◇ We declare that the information on this form is true, correct, and complete. We understand that providing false or incomplete information and/or documents will lead to withdrawal or denial of financial assistance and strict disciplinary action, subject to the university's code of conduct, policies, and/or applicable country laws
- ◇ We understand that submitting a financial assistance application does not guarantee financial assistance, nor does it absolve us of any financial responsibility towards Salim Habib University's education costs.
- ◇ Salim Habib University has our permission to verify information provided in this financial assistance application by obtaining documentation as needed or through other sources.

Signature of Father/Mother/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

## Documents Checklist of Financial Assistance Application

S #	Documents	Attached
1	Copy of your CNIC/B-Form.	
2	Copies of CNIC of parents, guardians, other employed family member(s).	
3	Salary slips or Certificates of all employed family members for the last three months (attested by the applicable company/organization).	
4	Attested copies of Tax Return statements of all employed family members for the last year.	
5	Bank statements of self and all employed family members for all active accounts (For last six months).	
6	Copy of current month's household utility bills - electricity, gas, telephone, water.	
7	Documentary evidence of all assets or property owned, including saving certificates, bonds, shares, investments.	
8	Attested copies of rent agreement(s), for rent paid or (if applicable)	
9	Attested copies of last tuition fee receipts of all family members attending educational institutes.	
10	Copy of scholarship(s) or funding offers received for self and family members for the last year and/or future scholarship or funding offer letters.	
11	Copies of the last 3 months' medical bills and expense receipts (if applicable)	
12	Any other document(s). Please specify:	

**Notes:**

- All financial information and documents submitted to the Office of Scholarship & Financial Assistance will be treated as confidential.
- Submission of a financial assistance application does not guarantee an award of financial assistance by Salim Habib University.
- University will grant awards according to demonstrated need, subject to verification of information provided and University policies.
- The University reserves the right to verify applicant's information from a recognized source or a third party and/or request additional documents or explanation of information or circumstances.
- Failure to provide complete or correct information or concealment of information will result in withdrawal or denial of financial assistance. The University reserves the right to take strict disciplinary legal action against such applicants or students.